

CITY OF MARLBOROUGH MEETING POSTING

Meeting Name: City Council Personnel Committee

Date: December 21, 2015

Time: 6:00 PM

Location: City Council Chamber, 2nd Floor, City Hall, 140 Main Street

Agenda Items to be addressed:

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
2015 DEC 10 P 1:07

12-7-2015 – **Order No. 15-1006379**: The Appointment of Judith Kane to the Council on Aging to fill vacancy left by the recent passing of longtime board member, Rita Connors. The appointment shall be for a term of four years.

-REFER TO PERSONNEL

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.

The public should take due notice that the Marlborough City Council may have a quorum in attendance due to Standing Committees of the City Council consisting of both voting and non-voting members. However, members attending this duly posted meeting are participating and deliberating only in conjunction with the business of the Standing Committee.

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.



IN CITY COUNCIL

Marlborough, Mass., DECEMBER 7, 2015

ORDERED:

That the Appointment of Judith Kane to the Council on Aging who will replace Rita Connors, be and is herewith refer to **PERSONNEL COMMITTEE.**

ADOPTED

ORDER NO. 15-1006379



City of Marlborough
Office of the Mayor

140 Main Street
Marlborough, Massachusetts 01752
Tel. (508) 460-3770 Facsimile (508) 460-3698 TDD (508) 460-3610
www.marlborough-ma.gov

Arthur G. Vigeant
MAYOR
RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
Patricia Bernard
EXECUTIVE SECRETARY
2015 DEC - 3 A 11: 02

December 3, 2015

City Council President Edward J. Clancy
Marlborough City Council
140 Main Street
Marlborough, MA 01752

Re: Appointment of Judith Kane to the Council on Aging

Honorable President Clancy and Councilors:

I am pleased to submit for your approval the appointment of Judith Kane to the Council on Aging.

Mrs. Kane is an active volunteer and participant at the Senior Center and many other organizations within the City. She is a retired elementary school teacher who would bring a valuable perspective, great experience, and many skills to the Council on Aging.

I have attached a letter from Executive Director Trish Pope regarding Mrs. Kane as well as Mrs. Kane's resume and application to serve on the Council on Aging.

Rita Connors who had served on the Council on Aging since 2007 passed away in November. We sincerely appreciated her volunteerism and dedication to the Marlborough community.

If you have any questions, please do not hesitate to contact me or Trish Pope.

Sincerely,

Arthur G. Vigeant
Mayor

Enclosures



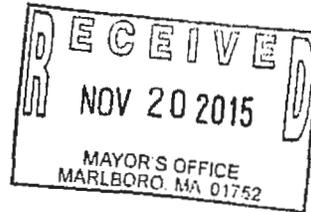
City of Marlborough
Council on Aging and Senior Center

40 New Street
Marlborough, Massachusetts 01752
Telephone (508) 485-6492 Facsimile (508) 460-3726

Patricia A. Pope
EXECUTIVE DIRECTOR

November 17, 2015

Mayor Arthur Vigeant
City Hall
140 Main Street
Marlborough, MA 01752



Dear Mayor Vigeant:

I am writing to you to suggest that Judith Kane be considered to fill the vacancy on the Council of Aging Board.

I have discussed this service opportunity with Mrs. Kane, who is not only an active volunteer and participant here at the Senior Center but other organizations within the City. She offers a multitude of talents that would be beneficial to the Council on Aging Board. I am attaching Mrs. Kane's resume for your review.

Thank you for your consideration of this request. Mrs. Kane and I are available to discuss this appointment with you at your convenience.

Sincerely,

Patricia A. Pope
Executive Director

Enclosure

Judith M. Kane
41 Kane Drive
Marlborough, MA01752

Education: Framingham State College

Bachelor of Science in Education, June 1972

Cambridge College

Master of Education, July 1994

Experience: City of Marlborough Public Schools

Teacher 9/72 – 6/2001

Since my retirement I have spent these years enjoying and supporting my family and friends. I am a member of the Friends of the Marlborough Public Library - working at the book sales and as a member of the Book Club.

I have worked on several political campaigns.

As a member of the Marlborough Seniors I have participated in Yoga and Zumba classes, attended programs, enjoyed trips, and parties. I also volunteer as a receptionist.

Along with Mike Lawton and Jennifer Claro I helped develop the cable show NEXT STEPS and serve as co-host. This monthly show highlights the activities and accomplishments of our Seniors. It also serves as a resource and reminder of what is happening in Marlborough that is available to our senior population.

CANDIDATE FOR COUNCIL ON AGING (Nominating/Board Development Committee)

Name: Judith M. Kane Email: [REDACTED]

Address: 41 Kane Drive

Home Phone: [REDACTED] Cell Phone [REDACTED]

How did/do you hear about the COA: It is listed in the "on the go" news-letter

Have you given your time previously as a Volunteer? Yes No

If yes, in what capacity: I have volunteered as a receptionist and helped develop the local cable show Next Steps and serve as co-host.

Why do you want to become a board member? What would you like to get out of the experience?

This is an exciting time for the Center - a great opportunity for new and expanded programs - renewing and making friends.

What interests, activities or hobbies do you enjoy? family + friends, politics (behind the scenes) exercising, reading and traveling

Education/training, hobbies or other skills: I am a retired elementary school teacher.

What other organizations do you belong to? Friends of the library - their book club, Red Hats, Mass. Retired Teachers.

Are you willing to attend a training/information session for board members? Yes

Are you willing to undergo a CORI background check? Yes

What are your current interests in the COA? I would be an open-minded member.

Any addition information or comments? I believe this would be an interesting opportunity.

Sponsor: Patricia Pope Date: December 17, 2015

Chapter 161. Senior Citizens

Article I. Council on Aging

§ 161-1. Establishment.

There shall be established in the City, pursuant to and in compliance with MGL c. 40, § 8B, a Council to be designated as "Council for the Aging."^[1]

[1] *Editor's Note: Now known as Council on Aging.*

§ 161-2. Membership; terms; Chairman.

[Amended 6-19-1972 by Ord. No. 11586]

The Council on Aging shall be made up of 11 members who shall be appointed by the Mayor, subject to the confirmation of the City Council, and who shall serve without compensation, each for a term of four years and until his successor is appointed and qualified. The initial appointments under this article shall be as follows: one for a term of two years; three for a term of three years; and three for a term of four years; after which all appointments shall be for a term of four years and shall be measured from the first Monday in May next following the original appointment. The Chairman of the Council is to be designated by the Mayor.

§ 161-3. Vacancies.

Any vacancy on the Council shall be filled for the remainder of the unexpired term and shall be made as provided for in the original appointment.

§ 161-4. Removal from office.

The members of the Council may be removed by the Mayor for cause, after charges have been preferred, reasonable notice thereof has been given and a hearing thereon has been held, provided that a majority of the City Council shall approve such order of removal. The Mayor shall in his order of removal state his reasons therefor.

§ 161-5. Duties.

It shall be the duty of the Council to identify the total needs of the community's elderly population; to educate the community and enlist support and participation of all citizens concerning these needs; design, promote or implement services to fill these needs or coordinate present existing services in the community and promote and support any other programs which are designed to assist elderly persons

in the community. The Council on Aging shall cooperate with the Commonwealth Commission on Aging and shall be cognizant of all state and federal legislation concerning funding, information exchange and program planning which exists for better community programming for the elderly.

§ 161-6. Annual report.

The Council on Aging shall file an annual report with the Mayor and the City Council, a copy of which is to be forwarded to the Commonwealth Commission on Aging.

**PART I** ADMINISTRATION OF THE GOVERNMENT**TITLE VII** CITIES, TOWNS AND DISTRICTS**CHAPTER 40** POWERS AND DUTIES OF CITIES AND TOWNS**Section 8B** Council on aging; establishment; annual reports; recommendations by department; clerks and employees

Section 8B. A city by ordinance or a town by by-law may establish a council on aging for the purpose of coordinating or carrying out programs designed to meet the problems of the aging in coordination with programs of the department of elder affairs. The council shall submit an annual report to the city or town and shall send a copy thereof to the department of elder affairs. Said department shall from time to time review and evaluate such reports and make recommendations as to any required or needed changes in said local programs. The council may appoint such clerks and other employees as it may require. The names, addresses, telephone numbers, or other identifying information about elderly persons in the possession of the council shall not be public records, but the use of these records shall comply with sections 14 to 24, inclusive, of chapter 19A as a condition of receiving a government contract, program grant or other benefit, or as otherwise required by law.