

CITY OF MARLBOROUGH MEETING POSTING

Meeting Name: City Council Personnel Committee

Date: July 20, 2015

Time: 5:30 PM

Location: City Council Chamber, 2nd Floor, City Hall, 140 Main Street

Agenda Items to be addressed:

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2015 JUL 15 A 10:10

7-13-2015 – **Order No. 15-1006255:** The Appointment of Kevin Breen as the new Fire Chief.
-REFER TO PERSONNEL

7-13-2015 – **Order No. 15-1006256:** The Reappointment of Ron Saloman to the Board of Registrars for a term to expire three years from date of City Council approval.
-REFER TO PERSONNEL

7-13-2015 – **Order No. 15-1006257:** The Reappointments of Kim Beauchemin, James David Elmore and Sandra Pirie-St. Amour to the Arts Lottery Council for terms to expire three years from effective date of August 24, 2015.
-REFER TO PERSONNEL

7-13-2015 – **Order No. 15-1006258:** The Appointment of Stephanie Ferrecchia to the Community Development Authority (CDA) for a term to expire three years from date of City Council approval.
-REFER TO PERSONNEL

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.

The public should take due notice that the Marlborough City Council may have a quorum in attendance due to Standing Committees of the City Council consisting of both voting and non-voting members. However, members attending this duly posted meeting are participating and deliberating only in conjunction with the business of the Standing Committee.

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.



IN CITY COUNCIL

Marlborough, Mass., JULY 13, 2015

ORDERED:

That the Appointment of Kevin Breen as the new Fire Chief, be and is herewith refer to **PERSONNEL COMMITTEE.**

ADOPTED

ORDER NO. 15-1006255



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MARLBOROUGH

9 A 11:44

City of Marlborough

Office of the Mayor

140 Main Street
Marlborough, Massachusetts 01752
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4

Arthur J. Vigeant
MAYOR

Nicholas Milano
EXECUTIVE AIDE

Patricia Bernard
EXECUTIVE SECRETARY

July 9, 2015

City Council President Edward J. Clancy
Marlborough City Council
140 Main Street
Marlborough, MA 01752

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Re: Appointment of Kevin J. Breen

Honorable President Clancy and Councilors:

I am pleased to inform you that I have appointed Kevin J. Breen as the new Fire Chief of the Marlborough Fire Department. I am sure you will agree that the selection of a strong leader to oversee our City's safety is a very critical and exciting new time for our community. It is my hope that you will join me in recognizing Chief Breen's abilities and will approve his appointment as Chief.

After careful deliberation, I feel strongly that Chief Breen is a great fit for this position. He has nearly 30 years as a firefighter under his belt, including 9 years as Fire Chief for the town of Salem, New Hampshire. Chief Breen brings strong managerial credentials due to his 9 years as Fire Chief in Salem, but he also served as Salem's Acting Town Manager while the permanent manager was on medical leave and vacations. Chief Breen's many years of distinguished service for the town of Salem as a dedicated firefighter, Fire Chief, and Town Manager will provide our City with the leadership and stability that we need.

The City enlisted the services of Municipal Resources, Inc. (MRI) of Meredith, N.H. to conduct a nationwide search for Marlborough's new Fire Chief. MRI screened multiple candidates and presented us with 5 finalists who were interviewed by a panel comprised of Interim Chief Geoffrey Herald, Commissioner of Public Safety Thomas G. Gatzunis, Paul Buckley who recently retired as the Chief of the Needham Fire Department, Medway Town Administrator Michael Boynton, and Marlborough resident and retired Boston Firefighter Steve Creamer.

In addition to the panel interview, each finalist participated in an Assessment Center, where they demonstrated their fire scene command capabilities, budget management skills,

communication/presentation skills, problem-solving capabilities and capacity for teamwork. Chief Breen stood out among the rest for his strong leadership qualities and his ability to work in a team environment.

Due to Chief Breen's long-term relationship with the town of Salem, we have agreed to a six month transition period before Chief Breen will be required to live in Marlborough, or within 10 miles of the City.

As Mayor and Chief Executive of the City of Marlborough, it is my responsibility to acquire the finest people I can in order to run our departments. Kevin Breen has the firefighting and managerial experience to effectively lead the Marlborough Fire Department.

Sincerely,

A handwritten signature in black ink, appearing to read "Arthur G. Vigeant". The signature is fluid and cursive, with a large initial "A" and "V".

Arthur G. Vigeant
Mayor



IN CITY COUNCIL

Marlborough, Mass., JULY 13, 2015

ORDERED:

That the Reappointment of Ron Saloman to the Board of Registrars for a term to expire three years from date of City Council approval, be and is herewith refer to **PERSONNEL COMMITTEE.**

ADOPTED

ORDER NO. 15-1006256



RECEIVED
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2015 JUL -9 A 11:44

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5

Arthur G. Vigeant
MAYOR

Nicholas Milano
EXECUTIVE AIDE

Patricia Bernard
EXECUTIVE SECRETARY

July 9, 2015

City Council President Edward J. Clancy
Marlborough City Council
140 Main Street
Marlborough, MA 01752

Re: Board of Registrars Reappointment

Honorable President Clancy and Councilors:

I am submitting for your approval the reappointment of Ron Saloman to the Board of Registrars for a three year term to expire from the date of approval by the City Council.

Ron has done an exemplary job on the board and his experience will continue to be an asset during his new term.

Thank you in advance for your consideration.

Sincerely,

Arthur G. Vigeant
Mayor



IN CITY COUNCIL

Marlborough, Mass., JULY 13, 2015

ORDERED:

That the Reappointments of Kim Beauchemin, James David Elmore and Sandra Pirie-St. Amour to the Arts Lottery Council for terms to expire three years from effective date of August 24, 2015, be and is herewith refer to **PERSONNEL COMMITTEE.**

ADOPTED

ORDER NO. 15-1006257



City of Marlborough

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140 Main Street

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6
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Nicholas Milano
EXECUTIVE AIDE

Patricia Bernard
EXECUTIVE SECRETARY

July 9, 2015

City Council President Edward J. Clancy
Marlborough City Council
140 Main Street
Marlborough, MA 01752

Re: Cultural Council Reappointments

Honorable President Clancy and Councilors:

I am submitting for your approval the reappointment of the following individuals to the Arts Lottery Council, each for a term of three years: Kim Beauchemin, James David Elmore, and Sandra Pirie-St.Amour. Each member has performed well in volunteering their time to encourage and promote the arts in our community. Upon your approval, their reappointments will be effective as of August 24, 2015.

The Arts Lottery Council acts as the Local Cultural Council for the City of Marlborough. The terms of each appointment is regulated by M.G.L. Chapter 10, Section 58 which states that members "shall not be appointed to more than two consecutive terms." These individuals have each served one term and this appointment would be their final term.

Thank you in advance for your consideration.

Sincerely,

Arthur G. Vigeant
Mayor



IN CITY COUNCIL

Marlborough, Mass., JULY 13, 2015

ORDERED:

That the Appointment of Stephanie Ferrecchia to the Community Development Authority (CDA) for a term to expire three years from date of City Council approval, be and is herewith refer to **PERSONNEL COMMITTEE.**

ADOPTED

ORDER NO. 15-1006258



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EXECUTIVE SECRETARY

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July 9, 2015

City Council President Edward J. Clancy
Marlborough City Council
140 Main Street
Marlborough, MA 01752

Re: Community Development Authority Board Appointment

Honorable President Clancy and Councilors:

I am pleased to submit for your approval the appointment of Stefanie Ferrecchia to the Community Development Authority Board ("CDA") for a three year term to expire from the date of approval by the City Council. This appointment will fill one of the two vacant positions on the CDA Board.

Ms. Ferrecchia is a lifelong Marlborough resident, small business owner, and works as a real estate agent with Dora Naves & Associates, Inc. She has been with Dora Naves & Associates since 1992 working on all aspects of residential, commercial, and rental real estate. As a real estate agent with over 25 years of experience, as a lifelong Marlborough resident, and as a parent of five, she will bring a valuable perspective to the Marlborough Community Development Authority Board.

As you may know, the CDA's enabling act, as amended by Chapter 395 of the Acts of 2008, requires that one board member be a realtor who is a resident of the City of Marlborough. The enabling act also requires that the realtor be appointed for an initial term of three years; Ms. Ferrecchia's appointment to a three year term will satisfy these two requirements.

Thank you in advance for your consideration.

Sincerely,

Arthur G. Vigeant
Mayor