

CITY OF MARLBOROUGH MEETING POSTING

Meeting Name: City Council Operations and Oversight Committee Meeting

Date: July 14, 2014

Time: 5:30 PM

Location: City Council Chamber, 2nd Floor, City Hall, 140 Main Street

Agenda Items to be addressed:

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2014 JUL -8 A 10:45

1. **Order No. 14-1005875:** Communication from the Mayor re: Senior Center Budget.
2. **Order No. 14-1005883:** Communication from the Mayor re: Informational Letter Concerning City Towing Contracts.
3. **Order No. 14-1005886:** Communication from Jean & Michael Morrisey, 43 Sonia Drive re: Baby Safe Haven Signs.

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.

The public should take due notice that the Marlborough City Council may have a quorum in attendance due to Standing Committees of the City Council consisting of both voting and non-voting members. However, members attending this duly posted meeting are participating and deliberating only in conjunction with the business of the Standing Committee.

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.



IN CITY COUNCIL

JULY 7, 2014

Marlborough, Mass., _____

ORDERED:

That the City Council to reconsider its directive to reduce the senior center bond request by \$750,000.00, be and is herewith refer to **OPERATIONS AND OVERSIGHT COMMITTEE.**

ADOPTED

ORDER NO. 14-1005875
X13-1005508B
X-13-1005552A



City of Marlborough
Office of the Mayor

RECEIVED *Arthur G. Vigeant*
CITY CLERK'S OFFICE MAYOR
CITY OF MARLBOROUGH
Michael C. Berry
2014 JUL -2 P 453 EXECUTIVE AIDE

140 Main Street
Marlborough, Massachusetts 01752
Tel. (508) 460-3770 Facsimile (508) 460-3698 TDD (508) 460-3610
www.marlborough-ma.gov

Patricia Bernard
EXECUTIVE SECRETARY

July 2, 2014

City Council President Patricia Pope
Marlborough City Council
140 Main Street
Marlborough, MA 01752

JO

Re: Senior Center Budget

Honorable President Pope and Councilors:

As the construction of our new senior center continues to move forward, I wish to revisit with you a financial matter arising from the gift of \$750,000.00 from Partners Healthcare that is to be put toward the construction of a senior center.

The senior center construction budget submitted to you in October 2013 showed a total projected cost of \$8,131,228.00. This figure included previously approved funds of \$500K for design and engineering. In December, the Council asked that I reduce the approved \$6.5 million bond request for the senior center by \$750,000.00.

Though I have long maintained that these funds are critical to this project, my project budget discussions with DPW Commissioner John Ghiloni over the past couple months have reinforced our need to revisit this directive. The Partners gift will supplement the \$6.5 million bond request and allow us to address contingencies and anticipated change orders that naturally occur with a new construction project of this size.

Although by law I am not required to reduce a bond request once it has gained full approval, in the spirit of collaboration and working together, I hope to enlist your full support in applying these funds toward our new senior center so that we may be united on this important project.

At this time, I would respectfully ask the Council to reconsider its directive that I reduce the senior center bond request by \$750,000.00. I will be happy to answer any and all questions you may have. Thank you in advance for your consideration.

Sincerely,


Arthur G. Vigeant
Mayor



IN CITY COUNCIL

Marlborough, Mass., _____

JULY 7, 2014

ORDERED:

That the Informational Letter Concerning City Towing Contracts, be and is herewith refer to **OPERATIONS AND OVERSIGHT COMMITTEE.**

ADOPTED

ORDER NO. 14-1005883



City of Marlborough

Office of the Mayor

140 Main Street
Marlborough, Massachusetts 01752
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www.marlborough-ma.gov

RECEIVED *Arthur G. Vigeant*
CITY CLERK'S OFFICE MAYOR
CITY OF MARLBOROUGH

2014 JUL -2 P 4:53
Michael C. Berry
EXECUTIVE AIDE

Patricia Bernard
EXECUTIVE SECRETARY

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July 2, 2014

City Council President Patricia Pope
Marlborough City Council
140 Main Street
Marlborough, MA 01752

O+O

Re: Informational Letter Concerning City Towing Contracts

Honorable President Pope and Councilors:

Chief Procurement Officer Beverly Sleeper has completed her work establishing formal agreements for contractors performing police ordered tows throughout the City, due to vehicles involved in an accident (City or non-City), or due to a breakdown of a City vehicle. This letter is to provide you some background on the matter and why this new process will benefit our city.

A contract for the towing and storage of motor vehicles is exempt from c.30B procurement process (M.G.L. c.30B, §1(b)(21)). The benefit of a written contract and tow rotation list is that it standardizes municipal tow services, provides a fair and equitable rotation of police order tows, provides for recovery of administration costs at the City's discretion, requires storage facilities located within the City for convenient access for consumers, establishes greater vendor accountability for compliance with all local, state and federal laws and zoning regulations, provides reasonable security for stored vehicles and inside storage for vehicles awaiting legal process to protect as evidence.

Although a contract for these services is exempt and the City makes no guarantee as to the volume of tows under the contract, the City of Marlborough reviewed the current arrangement with vendors and determined that it was in the City's best interest to consider a written contract and cost considerations with the following favorable provisions:

- For the privilege of being on the City's tow list rotation, rather than charge a percentage of the revenue received by a vendor, the City requires the vendor to pay the sum of \$1,500 annually for the revenue generated to the vendor from police ordered tows. Net revenue generated to the City is \$6,000 as the City's list is done based on a weekly rotation for up to 4 vendors.
- Revenue generating contract provided for cost savings to the City by elimination of police ordered tow budget line item previously funded at \$2,000 annually and/or costs incurred by other City departments for City vehicles towed.

- City shall be a named additional insured on the vendor's insurance policies while serving on the City's tow rotation list per contract requirements.
- City will no longer be charged for police order tows of City vehicles and vendor agrees to accept reimbursement from the City's insurer for non-accident related ordered tows in the amount not to exceed \$100.00 or such other amount authorized by the City's insurance provided for claim related ordered tows.
- City, through the vendor, will have access to backup and support equipment in addition to the requirements of the City and to meet the City's needs beyond the normal call which may include taxi service, warehousing, construction equipment, road barriers, and dumpster service.

Our City is fortunate to have such dedicated and proactive employees that constantly look out for the city's best interests. I hope you have found this information informative.

Sincerely,

A handwritten signature in black ink, appearing to read "Arthur G. Vigeant". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Arthur G. Vigeant
Mayor

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Lisa Thomas

From: City Council
Sent: Friday, June 27, 2014 12:20 PM
To: Lisa Thomas
Subject: For July 7, 2014 Agenda: From Jean & Michael Morrissey of 43 Sonia Drive, Marlborough with attached Communication, and request for installation of Baby Safe Haven signs.
Attachments: IMG_2938.JPG; CambSign.jpg

O+O

From: Babysafehaven [mailto:babysafehaven@aol.com]
Sent: Monday, June 23, 2014 7:13 PM
To: City Council
Subject: Communication, and request for installation of Baby Safe Haven signs.

Dear City Council President Patricia Pope, and the Marlborough City Council,

We are writing as Marlborough residents, and the founders of the Baby Safe Haven New England foundation, requesting for the City of Marlborough to install the blaze yellow Baby Safe Haven road signs in the proximity of the city's fire stations, police station, and the Marlborough Hospital.

These signs are on all Worcester and Cambridge fire stations, and are one of the best public awareness campaigns we can have due to their 24/7 public viewing on mostly busy streets.

We've attached two pictures of signs, from Worcester and Cambridge.

The sale price of these signs is somewhere near \$40.00 per sign, and if the City would install them we can have a fund raising event to obtain the funds for the signs. Any additional moneys accumulated could go to help purchase signs for contiguous towns.

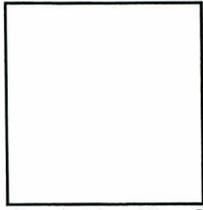
We can make ourselves available for an upcoming City Council meeting to discuss this request.

Thank you for your time and consideration.

Sincerely,

Jean & Michael Morrissey
 43 Sonia Drive
 Marlborough, MA 01752
 508 251 2895

Video of signs in Cambridge:



Cambridge Fire Stations Baby Safe Haven signs
 01:27 - from Baby Safe Haven / Added 6 years ago
 Cambridge, MA, Fire Stations Baby Safe Haven signs
<https://vimeo.com/750011>

RECEIVED
 CITY CLERK'S OFFICE
 CITY OF MARLBOROUGH
 2014 JUN 30 A 9:51

**BABY SAFE
HAVEN**

Please Note: **NEWBORN** babies at hospital
are **STAFFED** by a Nurse.

* No smoking allowed. All 13 years and
over. No alcohol, drugs, or any other
substances. **NO QUESTIONS ASKED!!!**
NO QUESTIONS ASKED!!!
NO QUESTIONS ASKED!!!



BABY SAFE HAVEN

Please leave **NEWBORN** baby at Hospital
ER or a **STAFFED** Police or EMS Station

 If you are a station dispatcher and see
with baby and help arrives or go directly to
Hospital ER. ASK THE OPERATOR how you
should care for baby while you wait for help!

Grand Women who have just given birth should also
consider leaving baby at ER Doctor. Childbirth some
cases can be a MAJOR MEDICAL EMERGENCY!

NO QUESTIONS ASKED!!!

You can stay anonymous, but information may be given
Thank You